



## **Bridal Agreement Policies**

Congrats on your engagement! We at Xhale know that this is one of the biggest days of your life! And we are honored that you chose Xhale to be a part of your day. Xhale Salon has assisted countless brides in planning their day of beauty for themselves, and wedding party. Xhale Salon can accommodate any bridal requests. Our lobby area can be set up for the bridal parties to bring beverages and snacks while receiving services. We do travel for additional costs depending on Bridal Party needs.

### **Securing Appointment Date**

It is requested that you call/ or come into Xhale Salon & Spa to see if the desired day is available as well as to discuss the full agreement. Your appointment date(s) and service(s) will be secured when the signed agreement and deposit have been received. All bookings for weddings are made on a "first come, first serve" basis. No dates will be guaranteed without a signed agreement and deposit.

### **Deposit**

All reservations for parties up to 5 people must be reserved and guaranteed with a \$100.00 deposit. Parties of 6 or more must be reserved and guaranteed with a \$200.00 deposit. All deposits are due when reserving desired date and are nonrefundable. For out-of-salon weddings, there is a 4 person minimum and one-half (1/2) payment of entire bridal services will be due 7 days prior to the wedding based on the estimated cost of services. The remaining balance will be charged to the card on the morning of the wedding.

### **Payment**

Wedding Service/ Remaining balance is due the day of service. Additional fees are applied when services are performed out-of-salon and on Sundays or Holidays. Prices are subject to change as styling needs change or services are added. **Prices will have an added 20% gratuity per service provided.** We accept cash, check, and all major credit cards.

## **Contract/Appointment Changes**

All agreements will be made in writing. Wedding date and time, service date, time of arrival in salon, estimated time of completion, and number of guests to be serviced, and services requested will be mailed or emailed or faxed in. Any changes/additions to guests or wedding party members requesting additional services after the contract is signed must be submitted in writing; (no changes will be made over the telephone).

Charges for guest requiring additional services must be paid in full on the day of service. Changes will be accepted up to 14 days prior to the service date. Any cancellations made with less than 14 days notice will be charged to the credit card associated with this contract. 50% cost of the cancelled service(s) will be placed on the credit card. In the event of a "No-Show," 100% cost of the booked services will be placed on the credit card.

- \* The bride/individual signing this contract may permit only one other person to authorize/ submit and change any arrangements for the wedding party. Contracts and changes made by anyone other than the individual signing or listed on this contract are not allowed and considered invalid. The front desk coordinator and owner are the only ones to accept and make request changes.
- \* Cancellations due to emergencies are considered on a case-by-case basis per the salon management's discretion.
- \* **You may mail or email (xhale@xhalesalon.com) any changes or requests with attention to: Bridal Coordinator, Lorie Karnes**

## **Late Arrivals**

If the wedding party is more than ten (10) minutes late without making contact with us, the party will be charged an additional \$15.00 late fee for each guest serviced. Tardiness results in scheduling and service conflicts for you and other clients following your appointment(s). If a wedding party is late for the scheduled service appointment time(s) and notifies us of a new arrival time, stylists may or may not be able to accommodate the new arrival time. If the scope of the original contract cannot be fulfilled due to client's tardiness, services may be reduced; however clients are liable for the original amount.

## **No Show**

\*If a wedding party is more than one (1) hour late without making contact with us, the assumption is the client is a no-show. This results in the client forfeiting all deposits and or payments for the contracted services, and is responsible for 100% of estimated amount of services.

We apologize for any inconvenience but we must follow this policy out of respect for our stylist and other clients.

I have read, understand and agree to the terms of this contract. Deposit payment is due upon submission of this document.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Additional Contact Person:

\_\_\_\_\_



*Dear Bride,*

*Thank you for choosing Xhale Salon & Spa for your Bridal Beauty needs. We appreciate you taking the time to make us aware of all the pertinent details of your Wedding Day. We are happy to help you in any way possible! The purpose of this agreement is to confirm the services to be rendered for the wedding party along with the name(s) of those responsible for the services provided by Xhale Salon & Spa. This agreement and deposit must be completed and returned within 5 business days of scheduling services or the service(s) and time(s) requested will not remain reserved. We look forward to taking care of you and your bridal party on your wedding day.*

**Wedding Information:**

**Wedding Date (Day/Date):** \_\_\_\_\_

**Desired Appt. Time:** \_\_\_\_\_ **Time you need to leave the Salon:** \_\_\_\_\_

**Ceremony/Picture Start Time:** \_\_\_\_\_

**# of guests in your Bridal Party (including YOU)** \_\_\_\_\_

**# of additional guests to be styled (leave blank if not applicable):** \_\_\_\_\_

**Brides Name:** \_\_\_\_\_

**Brides Email:** \_\_\_\_\_

**Brides Address:** \_\_\_\_\_

**Alt. Contact Name & Phone #** \_\_\_\_\_

**Bridal Consultant Use Only;**

**# of Makeups:** \_\_\_\_\_

**# of Specialty Styles:** \_\_\_\_\_

**# of Blow Outs:** \_\_\_\_\_

**Other Services:** \_\_\_\_\_ # \_\_\_\_\_

**Total Amount of Services**

\$ \_\_\_\_\_

**Total Deposit Required**

\$ \_\_\_\_\_

**Check Payment Type Below**

\_\_\_\_\_ Cash \_\_\_\_\_ Credit \_\_\_\_\_ Check

***Xhale Salon & Spa will validate & confirm Totals for Services and Deposit.***

-Please arrive for your appointment with clean, dry hair

-only when necessary, a shampoo will be done at the salon with the stylist

- Wearing a button down shirt is suggested

-Be sure to bring any hair pieces, or Veil for the stylist to place in the hair

**Credit Card Information**

In order to guarantee your services the following credit card information is required:

Credit Card Type: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Exp. Date (Month/Year) \_\_\_\_\_

**Billing:**

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

No charges will be made to your credit card until services are performed. However, we do require a 14 day advance notice cancellation policy. In the event that an appointment is cancelled less than 14 days prior to your appointment, you will be held responsible for half (50%) of the cost of the service(s) and your credit card will be charged. In the event of "No-Show" you will be held responsible for 100% of cost of service(s) and your credit card will be charged.

**On behalf of Xhale Salon & Spa we look forward to helping you with all of your styling needs on your Wedding Day! If you have any questions, or if we can better serve you in any way, please contact us. Thank you!**

**Lorie Karnes  
Bridal Consultant/ Creative Director  
Xhale Salon & Spa**

**Bridal Consultant Verification: \_\_\_\_\_ Date: \_\_\_\_\_**



## Bridal Pricing:

<b>Bride Makeup Trial Run:</b>	<b>\$85</b>
<b>Bride Makeup Trial Run Airbrushing:</b>	<b>\$115</b>
<b>Bride Hair Trial Run:</b>	<b>\$75</b>
<b>Bride Wedding Day Makeup:</b>	<b>\$100</b>
<b>Bride Wedding Day Makeup Airbrushing:</b>	<b>\$125</b>
<b>Bride Wedding Day Hair</b>	<b>\$95</b>
<b><i>Lash Application (Strip lashes)</i></b>	<b>\$20</b>

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## Wedding Party Pricing:

<b>Bridesmaid Makeup:</b>	<b>\$65</b>
<b>Bridesmaid Makeup Airbrushing:</b>	<b>\$85</b>
<b>Bridesmaid Hair:</b>	<b>\$65+</b>
<b>Jr. Bridesmaid Makeup:</b>	<b>\$55</b>
<b>Jr. Bridesmaid Hair:</b>	<b>\$65+</b>
<b>Flower Girl Makeup:</b>	<b>\$40</b>
<b>Flower Girl Hair</b>	<b>\$40+</b>
<b>Mothers of the Bride &amp; Groom</b>	
<b>Hair:</b>	<b>\$55+</b>
<b>Makeup:</b>	<b>\$55</b>
<b>Grandparents of the Bride &amp; Groom/Etc.</b>	
<b>Hair:</b>	<b>\$40+</b>
<b>Makeup:</b>	<b>\$55</b>
<b><i>Lash Application (Strip Lashes)</i></b>	<b>\$20</b>

Hair Pricing is dependent on hair length, density, and style. Prices listed are only base pricing.